



POSITION DESCRIPTION

Indigenous Knowledge Institute
Faculty of Science

Indigenous Knowledge Institute Fellow (3 positions)

ONLY INDIGENOUS AUSTRALIANS ARE ELIGIBLE TO APPLY AS THIS POSITION IS EXEMPT UNDER THE SPECIAL MEASURE PROVISION, SECTION 12(1) OF THE EQUAL OPPORTUNITY ACT 2011 (VIC).

POSITION NO	0054528
CLASSIFICATION	Academic Level C/D/E (3 positions)
SALARY	Level E: \$204,320 pro rata Level D: \$158,624 - \$174,754 (pro rata) Level C: \$131,739 - \$151,900 (pro rata) Level of appointment is subject to the appointee's research record, qualifications and experience.
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Part time (0.2 FTE)
BASIS OF EMPLOYMENT	Fixed term for 2 years
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Opportunities' or 'Jobs available to current staff'), then find the position by title or number. Your complete application will include: <ol style="list-style-type: none">1. a completed Application Form on the template provided

2. a CV outlining your Education and Qualifications, Employment History, Executive and Board Memberships, Indigenous Organisation Memberships and Community Service, Publications and Creative Works, Public Speaking and Conference Presentations, Research Project Participation, Contact Details for Two Referees
3. a reference letter from a partner academic within the University of Melbourne (Optional).

If you need assistance identifying a partner academic within the University of Melbourne, please contact the Indigenous Knowledge Institute for advice: indigenouknowledge@unimelb.edu.au.

The Indigenous Knowledge Institute is committed to equity, diversity and inclusion and strongly encourages people with diverse experiences to apply. If you have any accessibility requirements for the application or interview, please contact us. We are dedicated to ensuring barrier free and inclusive practices to recruit the most talented candidates. A position description is available in alternate formats, if required, including USB, Large Print and Plain English.

**CONTACT
FOR ENQUIRIES ONLY**

Kirsten Clark
kirsten.clark@unimelb.edu.au

Please do not send your application to this contact

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Acknowledgement of Country

The University of Melbourne recognises and respects the unique place held by Aboriginal and Torres Strait Islander people as the Traditional Owners of Australia.

Position Summary

This position presents a unique opportunity for a midcareer or senior Knowledge Holder, Traditional Owner and/or Ceremonial Leader to work as a Fellow of Indigenous Knowledge Institute (IKI) at the University of Melbourne. As an IKI Fellow, you will be supported to develop and undertake a focused two-year program of research to realise your vision for advancing Indigenous knowledge scholarship and exchanges.

This position is located within IKI at the University and reports to IKI's Director. IKI is one of five Melbourne Interdisciplinary Research Institutes (MIRIs) at the University. IKI's purpose is to work with Indigenous knowledge holders and partners to advance research and aligned engagements with Indigenous knowledge. IKI's investments in research initiatives are guided by four priority areas:

- Country — Indigenous knowledge of sustaining environments and ecologies
- Law — Indigenous knowledge in maintaining law, governance, and social cohesion
- Culture — Indigenous knowledge as applied through culture and creative expressions
- Futures — translating Indigenous knowledge for new applications

Three IKI Fellowships are available this round at Academic Levels C, D or E:

- A successful applicant at Level C will demonstrate mastery in Indigenous knowledge and excellent performance in related practice and a capacity to establish research partnerships and translate Indigenous knowledge into new contexts.
- A successful applicant at Level D will demonstrate exceptional distinction in Indigenous knowledge and achievements in related practice and a capacity to establish research partnerships and translate Indigenous knowledge into new contexts nationally or internationally.
- A successful applicant at Level E will demonstrate outstanding performance in Indigenous knowledge and pre-eminence in related practice and a capacity to establish research partnerships and translate Indigenous knowledge into new contexts of international standing.

Each IKI Fellowship awarded attracts a Research Project Grant of \$20,000 per annum over two years. Successful applicants will be invited by IKI to outline their anticipated project budget for approval.

1. Key Responsibilities

1.1 RESEARCH AND RESEARCH TRAINING

- Develop and undertake a focused two-year program of research to advance Indigenous knowledge scholarship and exchanges.
- Communicate and present on your research at internal and public events, meetings, and gatherings.
- Publish and disseminate your research findings as 'traditional' (written and refereed) and/or 'non-traditional' (creative and public audience) academic outputs.
- Provide annual reports and interim updates on your research program and relevant outputs to the IKI.
- Productively articulate IKI's vision and strategic approach to key internal and external stakeholders and the broader public.
- Support the development of effective research collaborations in Indigenous knowledge across the University.
- Develop effective relationships and mutually beneficial research partnerships between academics and relevant stakeholders in Indigenous knowledge, including government organisations, industry partners and communities.
- Contribute to developing a pipeline of research projects and partnerships focused on Indigenous knowledge.
- Contribute to research student co-supervision through the IKI Doctoral Academy upon request.

1.2 PEOPLE MANAGEMENT

- Work with colleagues in a timely and fair manner within University of Melbourne Guidelines.
- Contribute to promoting an environment where staff can accelerate personal growth and work towards achievement of career goals.
- Model the behaviour expected of leadership in the University.
- Support the University's Equity and Diversity Strategy.

2. Selection Criteria

2.1 ESSENTIAL

1. Extensive experience maintaining and/or revitalising Indigenous knowledge and related cultural and/or environmental practice. This may include comprehensive ceremonial and/or community leadership capabilities.
2. Established leadership and influence within Indigenous community contexts and related organisations.
3. Excellent ability to establish partnerships with relevant stakeholders and translate Indigenous knowledge into research project and communication contexts.
4. Excellent ability to co-create and participate in research projects and contribute to publishing findings as 'traditional' (written and refereed) and/or 'non-traditional' (creative and public audience) academic outputs.
5. Excellent ability to present on Indigenous knowledge and related research at internal and public events, meetings, and gatherings, including conferences and public lectures.
6. Excellent communication skills and capacity to work constructively and collaboratively to build rapport within a diverse work environment.

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<https://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

5.1 INDIGENOUS KNOWLEDGE INSTITUTE

<https://indigenousknowledge.unimelb.edu.au>

The Indigenous Knowledge Institute aims to advance research and education in Indigenous knowledge systems. Launched by Vice-Chancellor Duncan Maskell at the Garma Festival in August 2019, the Indigenous Knowledge Institute is one of five current Melbourne Interdisciplinary Research Institutes. These institutes aim to promote research linkages and collaboration across the University and to play a lead role in articulating University research to external audiences. The Indigenous Knowledge Institute will build on the research and education activities already underway at the University, to become a global leader in Indigenous knowledge research and education.

5.2 FACULTY OF SCIENCE

<https://science.unimelb.edu.au>

Science at the University of Melbourne is the most highly ranked Faculty of Science in Australia. Science is defined by its research excellence in the physical and life sciences and is at the forefront of research addressing major societal issues from climate change to disease. Our discoveries help build an understanding of the world around us.

We have over 150 years of experience in pioneering scientific thinking and analysis, leading to outstanding teaching and learning and offer a curriculum based on highly

relevant research, which empowers our STEM students and graduates to understand and address complexities that impact real world issues and the challenges of tomorrow.

We aspire to engage the broader community with the impact that Science has on our everyday lives. Through the strength of our internships and research project offerings, our students are provided opportunities to engage with industry partners to solve real-world issues.

The Faculty of Science has over 50,000 alumni and is one of the largest faculties in the University comprising six schools: BioSciences, Chemistry, Ecosystem and Forest Sciences, Mathematics and Statistics, Physics and the School of Geography, Earth and Atmospheric Sciences.

The Faculty is custodian of the Bio21 Molecular Science and Biotechnology Institute, the Indigenous Knowledge Institute, the Melbourne Energy Institute, the Office for Environmental Programs and home to numerous Centres.

Science manages more than \$301 million of income per annum, with a staff base in the order of 250 FTE professional staff, and more than 662 FTE academic staff.

We offer a range of undergraduate, honours, graduate and research degrees; enrolling over 10,800 undergraduate and 2,500 graduate students. The Faculty of Science is the custodial Faculty for the BSc (Bachelor of Science). The Faculty of Science is highly research focused, performing strongly in the Australian Research Council competitive grants schemes. The Faculty of Science is currently growing its competitiveness and standing in the National Health and Medical Research Council and health space.

The Faculty of Science provides community services and industry partnerships based on a solid foundation of research in the pure and applied sciences. The Faculty has an endowment of approximately \$100 million. The annual income from the endowment supports more than 140 prizes, scholarships and research awards, and numerous academic positions.

5.3 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>

5.4 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

5.5 GOVERNANCE

The Vice-Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <https://about.unimelb.edu.au/strategy/governance>