



THE UNIVERSITY OF  
MELBOURNE

Indigenous Knowledge  
Institute



# Community Engagement Grants Application Form 2023

The Indigenous Knowledge Institute (IKI) invites proposals to support academics with a new research idea to test, explore, and develop it in partnership with members of Indigenous communities.

The Community Engagement Grants will be awarded to researchers/research teams who are building equitable partnerships with Indigenous communities at a grassroots level.

The funding will enable the researcher to develop interdisciplinary and community-engaged networks within and external to the University. The scheme aims to support research ideas that may lead to a proposal for future rounds of the IKI's [Seed Funding](#) program.

*Before completing this form, please ensure you have read and understood the IKI Community Engagement Grants Funding Guidelines 2023.*

Funding will be awarded to a **maximum value of \$3,000**.

Applications open **Thursday 1 September 2022**.

Applications close **COB Monday 3 October 2022**. You will need to submit the application form to IKI at [indigenous-knowledge@unimelb.edu.au](mailto:indigenous-knowledge@unimelb.edu.au).



For more information, visit [indigenousknowledge.unimelb.edu.au/funding/  
community-engagement-grants](https://indigenousknowledge.unimelb.edu.au/funding/community-engagement-grants)

# Application Form

## PART 1. Applicant Details

### a. Chief Investigator Details

Attach a one-page CV that includes any grants and publications that are particularly relevant to the proposed project.

<b>Title</b>		<b>Given name</b>		<b>Family name</b>	
<b>Position</b>				<b>FTE</b> <i>0.2 minimum</i>	
<b>Faculty/School</b>					
<b>Email address</b>					
<b>Phone</b>					

### b. Team Member Details

#### i. List UoM team members if known at this stage

Attach a one-page CV for each team member.

<b>Title/Name</b> <i>Dr Jane Applicant</i>	<b>Participant type</b> <i>Chief Investigator, Research Associate, Research Assistant, or Partner Investigator</i>	<b>Organisation</b>	<b>Email</b>

#### ii. If team members are unconfirmed, please indicate which Faculties or disciplines you would like to engage with in the course of this project

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**c. Other Indigenous Partner Investigator/Organisation Details**

List the external Indigenous Partner Investigators/Organisations involved in the project or those with whom you would like to engage.

**d. Which IKI research theme(s) does your project align with?**

Please select the relevant box below. If your proposal aligns to more than one area of research, please number in order of relevance. All applications will be considered equally regardless of alignment to themes.

Health and Justice

Healthy Country

Culture and Heritage

Other: Please provide details if your proposal falls outside one of the IKI's research areas.

**PART 2. Project Details**

In no more than 800 words (excluding references) across questions 2.a.-2.d., please describe your proposed community engagement project.

**a. Project title**

**b. Please describe the problem or opportunity that you would like to explore**

**c. Explain how you will engage with people with lived experiences and/or the community organisations that support them**

**d. Please describe the planned community engagement activities that you wish to undertake during this project**

**e. References:**

## PART 3. Project Costs

The maximum amount of funding available is \$3,000 per project. Funds may be used for:

- Employing Research Assistants;
- Employing professional staff to provide administrative or project management support;
- Costs associated with travel expenses, accommodation, and catering;
- Remuneration to support community participants (e.g. vouchers for participation in a workshop or roundtable). Please refer to the rates suggested in MSEI's [Guidelines for Equitable and Fair Remuneration for Community Research Participants](#);
- Modest and appropriate teaching or marking relief for the Chief Investigator and other Investigators on the team (specific justification for this item is required);
- Translation, interpretation, and accessibility costs that may be required to support the participation of team members or research participants;
- Research equipment and consumables;
- Consultant costs for workshop preparation, facilitation, and/or post-workshop follow-up.

Funds must NOT be used for:

- Salary top-ups to existing University of Melbourne staff for additional workload.

### a. Budget Outline

Provide a fully itemised list of your requested budget against the expense categories below. See the Funding Terms and Conditions for details.

Expense Category	Budget Item Description	Requested amount
Personnel		
Teaching/Marking Relief		
Travel		
Field Research		
Equipment		
Maintenance		
Other		

## PART 4. Submission Instructions

1. Combine this document plus the one-page CVs for the Chief Investigator and each team member into a single PDF file.
2. Email your application to [indigenous-knowledge@unimelb.edu.au](mailto:indigenous-knowledge@unimelb.edu.au)

**Applications due COB Monday 3 October 2022**

To discuss your application, please contact Indigenous Knowledge Institute Manager Kirsten Clark at [kirsten.clark@unimelb.edu.au](mailto:kirsten.clark@unimelb.edu.au)